



DUTY STATEMENT FOR BOARD MEMBERS

To be able to note an involvement/commitment to allied groups and associations is an asset on a personal resume and indicates that a person has an increased level of commitment to their career. It is also an indication of a quest for improved access to information. Therefore being a member of the Board carries benefits for those who participate.

The role of the Board is to ensure that there is planned development of OSHCsA to ensure a sustainable future. This includes the active promotion of the work being undertaken by OSHCsA through its Board and its contractors and the promotion of membership of OSHCsA as a way to keep informed.

The work of OSHCsA has until recently been undertaken predominantly by volunteers but we are now in a position to alter the way we function and so therefore the role of the individual members is changing. However, it is useful to know how much time people believe they can allocate to their role on the Board. If nominees could consider this, it will help to match people to roles when positions are being filled.

The role of the Board is set out in the Constitution and other day to day requirements will arise from meetings and will be documented as actions in the formal minutes.

OSHCsa is keen to have representation from different service types and different locations on the Board. Should country members seek to join the Board, we will enter into discussions with successful nominees to cover the cost of getting to meetings.

For those who accept a nomination to be on the Board, there is an expectation that they will-

- Come from a service that is a member of the Association (i.e. OSHC service or other Associate member).
- Take time to be familiar with the Constitution and the Strategic Plan 2010-2013 – both can be found on the website
- Become familiar with the website and its contents to add to your working knowledge of current issues.
- Attend Board meetings on a regular basis. It is understood that there will be times when people cannot attend and when this happens an apology should be given prior to the meeting. **Meetings will be on Wednesdays this year and in weeks 3 & 7 of each school term. Meetings are at the Gowrie and run from 9.30 to noon.**

Benefits to members

- For those members who are able to make additional commitments, you will be entitled to submit receipts for parking costs for re-imburement. We also ask that you keep a note of time spent and distance travelled. Once we have an idea of these costs to individuals, OSHCsA may make some contribution towards those costs
- To support career options for personnel, OSHCsA will, on request, issue statements to outline the work that individuals have undertaken for the organisation.
- OSHCsA will actively support the professional development of participating personnel and where ever possible will offer free or subsidised training.